



Concord Crossroads, LLC
Certified Service Disabled Veteran Owned Business

Concord Crossroads, LLC

Position Title: Security Technician

Position Type: Full-Time (40 Hours)

Number of Positions: (One) 1

Salary: To Be Determined

Job Location: Rockville, Maryland

Clearance: TS/Q Security Clearance

Position Close Date: Until Filled

About Concord Crossroads, LLC

Concord Crossroads, LLC (C3R) is seeking a Security Technician to support a Government client in a Full Time Contract Position. We are a Service Disabled Veteran Owned Small Business (SDVOSB). Headquartered in Dumfries Virginia, C3R provides innovative Global Force Management, Intelligence Operations and Analysis Services, Strategic Program Management Support, Policy and Doctrine Development Support, Training and Exercises Development Services, Personnel Security Services, Electronic Security Operations Management and Solutions on military installations and federal agencies both CONUS and OCONUS. Our employees enjoy competitive compensation and benefits packages.

Job Description

The Security Technician will be responsible for supporting 70% of the badging office duties and 30% of onsite technician duties to assist the Onsite Lead. Security Technician will be responsible for the operation and maintenance for each of the NRC Security Systems: CCTV, IDS, and PACS. The Security Technician will have certifications or be able to show competency in the following systems and equipment; Bosch IDS, Milestone Video Management, Facility Commander, and Velocity Access Control; as well as a wide variety of intrusion sensors to include glass break, dual technology, passive infrared, and balanced magnetic switch (BMS). The Security Technician will schedule and coordinate all related work at NRC HQ, NRC Regional Offices, and the TTC. Security Technician will be responsible for ordering all security equipment required for repairs or new security projects and provide onsite supervision of the contractor provide Badging Technicians. The Security Technician will prepare correspondences and communicate effectively, efficiently and tactfully, both orally and in writing with a wide variety of individuals involved with FSB activities. As assigned, they will develop procedures, policies, or other documentation regarding security processes and/or access control processes. They provide input and assist with testing and selection of new access control and badging systems. The Security Technician may be required to travel to provide training and technical support to the NRC Regional Offices. In the event that all or part of the White Flint Complex is evacuated during business hours, the Security Technician will report to an operational workstation outside of the Badging Office to run reports on the badge activity that day to provide information on who is present in the evacuated building(s). The Security Technician must have and be able to maintain a TS/Q Security Clearance.

Job Responsibilities

1. Support PIV Card and other Badge production, issuance, and maintenance for the U.S. NRC's six (6) major U.S. Facilities.
2. Pull cable at all NRC's six (6) major U.S. Facilities.

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3. Support Access Control operations for U.S. NRC Headquarters. Support Emergency Response for U.S. NRC Headquarters.
4. Provide destruction of Sensitive Media, as directed by the Government.
5. Manage relevant Security Equipment Inventory.
6. Manage correspondence with internal and external stakeholders in support of all operations, and other duties as assigned.
7. Perform operations and maintenance service for each of the systems: CCTV, IDS and PACS. Services include providing general upkeep of the system and its parts, commissioning and decommissioning equipment, providing and installing equipment, and providing training of the system.
8. Furnish and install fully functional and integrated equipment for new locations as determined by the Government.
9. Operate the current system as required by security and badging technicians.
10. Perform special projects regarding the installation, relocation, removal, or reconfiguration of individual security system components from existing, planned, or new Government facilities as they are incorporated into or deleted from Government facilities under the direction of the Government COR. This includes the integration of all new or relocated security system components into the head end unit to include programming the head end unit.

Job Requirements

1. Candidate must be a U.S. Citizen.
2. Candidate must be able to speak and write fluently in English.
3. Candidate must be able to obtain and maintain a U.S. Government Security Clearance at the "Q" level (Top Secret).
4. Candidate must possess a minimum of 3 years of operations, installation, and maintenance service for each of the systems: CCTV, IDS and PACS.
5. Candidate must have authoritative knowledge of each system: CCTV, IDS, and PACS and all related and associated issues.
6. Candidate must have authoritative knowledge of access control.
7. Candidate must have authoritative knowledge of intercom systems.
8. Candidate must have authoritative knowledge of perimeter IDS.
9. Candidate must maintain a level of grooming and attire appropriate for an office environment at the "business casual" level.
10. Candidate must demonstrate current and relevant ability to use normal office computer equipment and applications; basic fluency in Microsoft Outlook, Word, and Excel are critical. Candidate must demonstrate effective oral and written customer service / customer relations skills.
11. Candidate must demonstrate ability to keep accurate and detailed records.
12. Candidate must demonstrate ability to manage an appointment calendar.
13. Candidate must have a high school diploma. (Bachelor's Degree in related field preferred).
14. Candidate will work an 8-hour day, with a start time absolutely no later than 8:00 am and an end time absolutely no earlier than 3:00pm, Monday – Friday.

Job Qualifications

1. Physical, Industrial, Information, or Personnel Security experience is useful.



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2. Badging or Access Control experience is desirable.
3. College-level education is desirable.
4. Ability to implement best-practices is highly desirable.

If you would like to be part of our team, please complete the application process on the C3R Website at www.concordcrossroads.com

