



Concord Crossroads, LLC

Certified Service Disabled Veteran Owned Business

Concord Crossroads, LLC

Position Title: Senior Security Specialist

Number of Positions: One (1)

Position Type: Full Time Equivalent (FTE)

Salary: TBD

Job Location: Fort Belvoir, Virginia

Clearance: Top Secret/SCI T5 Investigation

Application Close Date: Until Filled

About Concord Crossroads, LLC

Concord Crossroads, LLC (C3R) is seeking a Senior Security Specialist to support a Government client in a Full Time Contract Position. We are a Service Disabled Veteran Owned Small Business (SDVOSB). Headquartered in Dumfries Virginia, C3R provides innovative Global Force Management, Intelligence Operations and Analysis Services, Strategic Program Management Support, Policy and Doctrine Development Support, Training and Exercises Development Services, Personnel Security Services, Electronic Security Operations Management and Solutions on military installations and federal agencies both CONUS and OCONUS. Our employees enjoy competitive compensation and benefits packages.

Job Description

The Senior Security Specialist will provide subject matter expertise in the analysis, planning documentation, recording, and performance tracking of the Antiterrorism Programs and in the advisement and recommendation of solutions associated with the management of these programs to the Government.

Job Responsibilities

1. The Candidate will provide Antiterrorism Plans management, staffing, and coordination in the development and support of the Antiterrorism Program.
2. The Candidate will coordinate and plan the Antiterrorism Training and Conference by assisting with the development and preparation of the Antiterrorism Conference Program material and packets for conference attendees.
3. The Candidate will ensure that terrorist all-source intelligence information is developed, collected, analyzed, reported, and disseminated in a timely manner throughout the MSO/CoE.
4. The Candidate shall coordinate meetings; prepare written comments; validate requirements; attend conferences and seminars; coordinate and plan conferences, seminars, trainings, and meetings; and staff actions in accordance with procedures as outlined in the Antiterrorism Plan.
5. The Candidate will support the Commanders' risk assessments to integrate threat assessments, criticality assessments, and vulnerability assessments information in order for the designated Government representative to make informed decisions to commit resources or enact policies and procedures that either mitigate the threat or define the risk.
6. The Candidate will make recommendations to the



designated MSO/CoE Government representative to increase Antiterrorism awareness in every Soldier, civilian, and Family member.

7. The Candidate will provide support and initiate procedures to modify security postures derived from the Army Force Protection Condition (FPCON) System during briefings and conferences to include coordination with HQ, Department of the Army (HQDA), Major Commands (MACOMs), Major Subordinate Commands (MSCs), and other agencies or organizations (CONUS and OCONUS), observing procedures, and reporting lessons learned to Headquarter leadership.
8. The Candidate will establish civil and military partnerships for terrorist incident crisis by advising Government representatives and subordinated activities, which are tenants on installations and facilities, to comply with host installations and facility AT requirements. Conduct Terrorism Threat and Incident Response Planning.
9. The Candidate will provide technical support to track and record assessment observations and taskings using SharePoint, CVAMP, and Excel Spreadsheets used to show Antiterrorism mitigation strategies and responses to its mission; to include responding to requests for information (RFIs); staffing actions in the absence of the assigned staff officer or personnel; conducting training, when required; and reviewing and analyzing programs for content, and effectiveness and resource functions of the Protection Division.

Job Requirements

Eligible candidates must be able to substantiate training and qualifications upon request.

1. Must possess a Top Secret Sensitive Compartment Information (TS/SCI) Security Clearance based on a Tier 5 (T5) Investigation or T5 Reinvestigation (T5R) with ICD 704 eligibility.
2. Must have 3-5 years of experience networking and liaison with senior staff members with the DoD and other Federal Agencies.
3. Must have 3-5 years of experience with serving as a security specialist to senior staff members with the DoD or other Federal Agencies.
4. Must have 3-5 years of experience at the Department of the Army or equivalent level working antiterrorism assessments and doctrine functions.
5. Must have 2-5 years of experience in researching, writing, and staffing documents and preparing and delivering presentations in support of the planning process.
6. Must have excellent oral, written, and presentation communication skills to brief Senior Military Leadership.
7. Must be qualified on Windows-based automation programs including Word, Powerpoint, Excel, Share Point, Forms Flow, and Microsoft Outlook.
8. Must have minimum education of a bachelor's degree.

If you would like to be part of our team, please complete the application process on the C3R website at www.concordcrossroads.com.